

Bylaws of the School Advisory Council  
Deep Creek Elementary School

Prepared by: Principal and School Advisory Council (or subcommittee thereof) – February 24, 2014

**ARTICLE I**

**Name of Organization**

The name of this organization shall be The School Advisory Council of Deep Creek Elementary School.

**ARTICLE II**

**Purpose and Function**

Section 1: The School Advisory Council (SAC) is a resource for the school, its teachers, parents and principal. Its function is to develop and oversee the implementation of a School Improvement Plan (SIP) that will serve as a framework for school improvement.

Section 2: The primary function of the SAC is to provide all of the stakeholders an opportunity to be active

1. Parents, teachers, and support employees will be selected in a process in which all stakeholders have an opportunity to participate. There will be wide notice of SAC vacancies through methods to include school marquee, school newsletter, PTO meetings, Open House, etc. Additional members shall be appointed to ensure an appropriately balanced membership. Members shall be selected to the committee by a majority vote of the council.
2. Business and community members shall be selected based by the School Advisory Council after reviewing a list of nominees presented by the School Principal or any SAC member.
3. Any member who has two consecutive unexcused absences from the School Advisory Council Meeting that is noticed may be replaced.
4. The principal is automatically a member by legal mandate.

Section 2: A vote shall be held at the second meeting of each school year and the installation of new members shall follow immediately.

Section 3: Each parent of Deep Creek Elementary School will be notified of SAC elections in accordance with F.S. 286.011, "Public meetings and records; public inspection."

## **ARTICLE V**

### **Tenure**

Section 1: Membership shall be staggered in a manner such as to provide continuity from year-to-year to be determined by the council.

Section 2: SAC members, other than those designated to complete unexpired terms, shall be elected to term as long as their child is enrolled at Deep Creek Elementary School.

### **Meetings**

All SAC meetings shall be held in accordance with Florida Statute 286.011 - "Public meetings and records; public inspection."

Section 1: There shall be a minimum of eight council meetings per year.

Section 2: SAC meetings shall be scheduled when parents, teachers, business members can attend.

Section 3: The SAC chairperson, on occasion, may call a special meeting.

Section 4: Subcommittees will meet as needed. (See Article VII)

### **Officers**

Section 1: The officers of this Council shall be a chairperson, a vice-chairperson, and a secretary. In the event of a vacancy in a Council office during an existing term, the vacancy will be filled by SAC member election.

Section 2: The Council shall elect its own officers at the last regularly scheduled meeting of the school year for the following school year.

## ARTICLE VI

### **Duties of Officers**

Section 1: Chairperson. The chairperson shall preside at all meetings of the Council and be a de facto member of all committees.

Section 2: Vice-Chairperson. The vice-

## ARTICLE VIII

### Rules of Order [18]

Section 1: SAC decisions shall be reached by consensus whenever possible. (See Consensus, Section 1) If the SAC is deadlocked, decisions will be made according to the deadlock process. (See Consensus,