

Kingsway Elementary School  
School Advisory Council Bylaws

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Purpose and Function

Section 1.

The main purpose of the School Advisory Council:

- Assist in the preparation and evaluation of the School Improvement Plan
- With technical assistance from the department of education, each school advisory council shall assist in the preparation of the school's annual budget and plan
- To positively impact student achievement by empowering the community and school personnel to be involved in shared decision making.

Section 2.

The School Advisory Council shall perform such functions as are prescribed by the School Board:

- Providing parents, citizens, and teachers an opportunity to actively participate in the assessment of our school's needs, development of educational priorities, and identification and use of local resources
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- duties not reserved by law to the district school board
- Assist with preparing the school's annual budget

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## Representation and Membership

### Section 1: Composition of School Advisory Council

Each Advisory Council shall be composed of the principal and the appropriately balanced number of teachers, education support employees, parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school. A majority of the members of each School Advisory Council must be persons who are not employed by the school district.

### Section 2: Selection of Members

The principal shall head a nomination committee to recruit members for the School Advisory Council. Through nomination and invitation, parents will be recruited to represent the diversity of the school community, as well as teachers, education support employees, and business and community representatives. A slate of nominees representative of the ethnic, racial and economic makeup of the school community will be prepared and elections held according to the following:

- Teachers shall be elected by teachers
- Education support employees shall be elected by education support employees
- Parents shall be elected by parents

### Section 3: Removal from Membership

If a SAC member misses two unexcused consecutive absences from a School Advisory Council meeting, he/she will be subject to removal



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Officers

Section 1: Officers

- The chairperson shall also serve on the District SAC.

## Section 2: Vice President/Chairperson

- Represents the president in assigned duties
  - Substitutes for the president during his or her absence
  - Performs other duties as may be assigned by the president ·
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or special committees may exercise the authority of the SAC.

## Section 2: Membership

The Chairperson of the SAC shall appoint members to the various committees

## Section 3: Term of Office

Each member of a committee shall continue as such for the term of their appointment unless the committee is terminated

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## Meetings of School Advisory Council

### Section 1: Regular Meetings

- The SAC shall meet at least 6 times a year
- The meetings shall begin at 6:00 p.m. unless otherwise noted
- The dates of SAC meetings are provided in a yearly calendar, website, and in parent letters.
- Meetings will take place on 3(an)5(d)-2( in p)6(ar)-0 TqBT1 0 0 1 144.62 363.31 TB

